



Annual Report 2012



QUEENSLAND

ABOUT US

Established in 1957 as the Old Peoples Welfare Council of Queensland, COTA Queensland is a not-for-profit community business providing research, policy development and advocacy, community education, information and referral and value-for-money member benefits.

BOARD

Lyn Kelman AM, Chair
Neale Condon, Deputy Chair
Stephen Ring, Treasurer
Peter Howells
Warren Males
Robyn Robinson
Margaret Sugden
Mark Tucker-Evans, Secretary/ Public Officer

QUEENSLAND POLICY COMMITTEE

Lyn Kelman AM, Chair
Deanne Gaskill
Ian Reed
Dr Arthur Sinnatamby
Margaret Sugden
Dr Rick Swindell AM

STAFF

Mark Tucker-Evans, Chief Executive
Laraine Hinds, Community Development Officer
Lisa Hodgkinson, Information and Administration Officer
Fiona Jackson, Research Officer
Anna McCormack, Policy Officer
Lorella Piazzetta, Community Engagement Manager
Debra Short, Finance and Administration Manager
Leonie Swainston, Seniors Peer Education Coordinator
Marianne Wright, Volunteer and Administration Officer
Mark Young, Policy Officer

FINANCIAL CONSULTANT: Jackie Lowe, Reid Maddison
AUDITOR: Patrick Hoiberg, Chartered Accountant
SOLICITOR: David Bowles, Principal, The Lawplace Solicitors

Cover: Opening of COTA Queensland's office 30 April 2012.

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QUEENSLAND

VISION

To be recognised as the leading organisation advancing the rights, needs and interests of people in Queensland as they age.

MISSION

To influence decision makers and provide quality outcomes to enrich the lives of people as they age.

VALUES

- Diversity and Human Rights ;
- Respect for the individual;
- Learning and innovation;
- Collaboration; and
- Being proactive and responsive.

COTA Queensland supports the values outlined in the Queensland Community Services Sector Charter

KEY RESULT AREAS

- Quality outcomes for people as they age;
- Community and Membership Connections;
- Research, Policy and Advocacy; and
- Sustainable Organisation.

OUR STAKEHOLDERS

- Individual members
- Organisational members
- Diverse communities
- HACC consumers
- Other peak bodies and NGOs
- Other COTAs and Committees on the Ageing
- Aged care and HACC service providers
- Funding bodies
- Partners/ alliances including universities
- Government (local, state and federal)
- Business
- Staff and volunteers
- Media

CHAIR'S REPORT: THE YEAR IN REVIEW



This is my final Annual Report as Chair of COTA Queensland and it gives me great pleasure to report that we have ended the 2011-12 financial year in great shape to address the challenges ahead.

The Board signed off on our 2012-2014 Strategic Plan with its vision to be recognised as the leading organisation advancing the rights, needs and interests of people as they age in Queensland. We will achieve this through four key result areas:

1. Quality Outcomes for People as they age;
2. Membership and Community Connections;
3. Research, Policy and Advocacy; and
4. Sustainable Organisation.

We welcomed a new Finance and Administration Manager, Debra Short in August 2011 to oversee the development of internal systems to help us achieve these goals.

In February our Chief Executive and I attended a 2-day meeting of the COTA Federation in Sydney. This meeting resolved to draft a new Cooperation Agreement between the nine members of the Federation. It is pleasing to see the State and Territory COTAs working collegially with each other and COTA Australia which exists to develop and advocate national policy positions.

I take this opportunity to sincerely thank my colleagues, past and present, on COTA Queensland's Policy Committee and COTA's National Policy Council. I have had the privilege of working with many members and dedicated others since first becoming involved with COTA's policy work in 2003 as the Queensland Country Women's Association's representative. This work is at the core of COTA's existence and it is pleasing to see that COTA is well-regarded as a leader in developing and advocating on behalf of people as they age. This work will become even more important with our changing demographics.

An undoubted highlight of the past twelve months was the move to COTA's own office space on level 1, 25 Mary Street Brisbane. The purchase of this office marks an important milestone in COTA Queensland's history and we particularly thank HACC for their grant which enabled us to fit-out the office. It was fitting that Dr Alexandre Kalache, who pioneered the concept of "active ageing" and



developed the Global Movement on Age Friendly Cities at the World Health Organisation (WHO) as Head of the Ageing and Life Course Program, officially opened our new office. COTA Queensland has based our policy principles on the World Health Organisation (WHO) policy pillars of Health, Security and Participation since they were introduced and is championing the Age-friendly agenda in Queensland.

Our Chief Executive Mark Tucker-Evans attended the International Federation of Ageing 11th Global Conference on Ageing entitled Ageing Connects in Prague at the end of May/ beginning of June and then took some well-deserved leave. During his absence the former Chief Executive of QCOSS Jill Lang was Acting Chief Executive and we thank her for contribution.

In June our members voted to amend the election clause of our Constitution. This will enable a staged approach to succession and ensure good governance practice. I take this opportunity to thank my fellow Board members, past and present. It has been an honour to serve with you in guiding COTA Queensland's evolution.

On behalf of the Board I record our sincere appreciation for the efforts of all staff and volunteers, over the past twelve months. We would not have been able to deliver our important services without your enthusiasm and commitment.

In particular I'd like to record my sincere thanks to Mark Tucker-Evans for his support to me personally and for his diligence in his position as Chief Executive. Without Mark's expertise and dedication to COTA Queensland we would not have achieved all that we have over the years that I have been involved with COTA."

**Lyn Kelman AM,
President and
Chair of COTA Queensland Policy Committee**

Photos left: Lyn Kelman and Dr Alexandre Kalache
right: COTA Queensland Board (left to right: Stephen Ring, Neale Condon, Lyn Kelman, Peter Howells, Robyn Robinson and Warren Males).
Absent from photograph Margaret Sugden and Mark Tucker-Evans.



QUEENSLAND

CHIEF EXECUTIVE'S OVERVIEW

COTA Queensland's mission is to influence decision makers and provide quality outcomes to enrich the lives of people as they age in Queensland.

The Board reinforced this in the development of our 2012-2014 Strategic Plan which has four key result areas:

1. **Quality Outcomes for People as they age** - continuing to develop and enhance services that enrich the lives of people as they age;
2. **Membership and Community Connections** - enhancing COTA Queensland's existing networks and creating new networks to strengthen connections with all stakeholders;
3. **Research, Policy and Advocacy** - continuing to advocate for the rights, needs and interests of people as they age in Queensland; and
4. **Sustainable Organisation** - providing COTA Queensland's Board, management and staff with access to governance and operational systems that deliver timely and accurate data, information and knowledge to enable COTA Queensland to be sustainable and financially independent.

As an organisation we have embraced the World Health Organisation's Age-friendly agenda and I will report through this lens.

Older persons play a crucial role in their communities - they engage in paid or volunteering work, transmit experience and knowledge, and help their families with caring responsibilities. These contributions can only be ensured if they enjoy good health and if societies address their needs.

World Health Organisation

Quality outcomes for people as they age

WHO's Age-friendly Communities Checklist highlights eight areas which contribute to an age-friendly city or community:

1. **Outdoor spaces and buildings**

Our Community Engagement Manager, Lorella Piazzetta and the Policy and Program team participated in Brisbane City Council's consultation regarding their Access and Inclusion Strategy which includes a Part (3) on Public building, venues and outdoor spaces. Council aims for people to experience:

- 1) Public buildings that make all people feel welcome;
- 2) people friendly public spaces;
- 3) local meeting places where people can connect with their community; and
- 4) parks and natural areas where people can enjoy the great outdoors.

We commend Brisbane City Council for their leadership in this important area.

2. **Transportation**

COTA Queensland was represented on the Public Transport Advisory Group which provided government and the community a forum to discuss public transport issues within the Translink network in south-east Queensland and to consider options to address any significant issues

impacting on public transport users. As part of this group, COTA participated in a planning workshop with TransLink network planners.

The State Government commissioned CARRS-Q (QUT) to work with key stakeholders to provide input into the development of appropriate policies and initiatives targeted at older driver road safety outcomes in Queensland.

The Minister's Older Drivers Safety Advisory Committee comprising representatives from COTA Queensland, General Practice Queensland, Queensland Health, RACQ and Older People Speak Out considered the issues, research, crash data and best-practice policies from other jurisdictions relating to older driver safety for consideration in the review.

Specifically, the Committee:

- Provided input into a review, conducted by CARRS-Q, of older driver safety; including crash involvement, current Queensland approaches and approaches being taken in other jurisdictions, and
- Provided a perspective on older driver safety that reflects the views of older drivers, their families, medical practitioners, the community and Government agencies to understand the risks and changing needs of older drivers as they age, in order to enable older drivers to continue to drive safely for as long as possible, and to appropriately plan for the time when driving is no longer an option.

The Report is still being considered by State Government.

3. Housing

Our Community Development Officer, Laraine Hinds continued her work as a member of the Lady Musgrave Trust Women and Homelessness Working Group. A forum, attended by 49 organisations, all working in the area of homeless women focused on the difficulty faced by people on the tenancy databases, e.g. TICA (Australia's largest national tenant database).

During the day, a booklet titled *A Handy Guide for Women in Brisbane* was launched by Minister Karen Struthers. 2500 copies of the resource booklet were produced and will be made available to homeless women and to those at risk of homelessness. COTA Queensland contributed to the cost of printing, the main contributor being Office for Women, Department of Communities.

Laraine's work with the Safe & Confident Living project, funded by the Department of Communities, has included working with residents living in Seniors Social Housing Unit complexes including Unit Watch at 178 Kent St New Farm, the newly formed Unit Watch at 320 Bowen Terrace, New Farm and Knowsley Lodge at 44 Vine St, Greenslopes.

Policy Officer Anna McCormack continued to work with the Queensland Action for Universal Housing Design which represents industry and community working together towards fair, inclusive, and sustainable communities through the adoption of universal housing design.

Queensland Action for Universal Housing Design calls for the implementation of minimum regulation access requirements to all new and extensively modified housing. Current housing

designs do not work for many people. Families with children, older people, people with a temporary or permanent injury or illness, and people with a disability deserve more.

Building houses with simple universal design features makes them liveable for everyone, regardless of age, family needs or changes a person may experience during their lifetime. It also means that they are visitable by everyone, regardless of age or ability.

4. Social Participation

COTA receives funding from the Department of Communities through the Older Peoples' Action Program to encourage healthy ageing and increase seniors' social participation and sense of safety and security. Our Community Development Officer Laraine Hinds participates in the Queensland Police Service Seniors Taskforce and work with QPS in talking with groups about seniors wellbeing, confidence and security.

We continue to work with Senior Citizens Centres and Clubs and provide an affordable insurance scheme without which many would not be able to continue.

We recognised and celebrated a number of significant days and weeks throughout the year including the recognition of Australian South Sea Islanders, Aboriginal and Torres Strait Islander Amnesty Day, Anti-Poverty Week, Carers Week, Disability Action Week, HACC Awareness Week, International Day for Older People, International Literacy Day, NAIDOC Week, National Stroke Week, National Volunteer Week, Queensland Wills Week, Self Help and Support Groups Awareness Day, Seniors Week, Social Inclusion Week, Veterans' Health Week, and World Mental Health Day.

5. Respect and Social Inclusion

Despite the existence of the Universal Declaration of Human Rights and human rights treaties, older people are not recognised explicitly under the international human rights laws that legally oblige governments to realise the rights of all people. We support the need to affirm and protect human rights for older people and Lorella Piazzetta represented COTA Queensland at a Anti-Discrimination Commission Forum to discuss the National Human Rights Action Plan.

COTA Queensland again joined in the NAIDOC celebrations held in Musgrave Park South Brisbane to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander peoples.

I was privileged again to be invited to be on the Selection Panel for the 2011 Premier's Awards for Queensland Seniors which celebrate and recognise the voluntary contributions of older people to the quality of life in Queensland. The recipients in 2011 were Yvonne Bambling, Myann Burrows, Janeth Deen, Juanita Ferrari, Rex Finedon, Carol Foran, Herbert (Herbie) Fortune, Ann Gibbons, Shirley Leswell, Vandra Neylan, Robert (Bob) Roberson, Veronica (Vera) Somerwil, Don Stewart, Josephine Summers and Margaret Vickers.

6. **Civic participation and Employment**

COTA Queensland's 2011 Seniors Week Forum *I feel invisible* featured presentations by Queensland's Anti Discrimination Commissioner Kevin Cocks AM, African Seniors Association President, John Okello and Sujay Kentlyn speaking about the Lesbian Gay Bisexual Transgender and Intersex communities experience in aged care. Minister Struthers attended the forum and as a result, COTA and the African Seniors Association continued discussions with the Department of Communities about the specific needs of seniors from African communities.

7. **Communication and Information**



Home Page, COTA Queensland's new website www.cotaql.org.au

We worked in collaboration with other COTAs to develop a new website (plus related Twitter and Facebook pages). Our website www.cotaql.org.au continues to be regularly updated.

Queensland Policy Committee member, Dr Rick Swindell, Policy Officer Mark Young and I presented information to the Economic Potential of Senior Australians (EPSA) Advisory Panel in Brisbane, particularly regarding the impact of the National Broadband Network on seniors.

Our Community Education Coordinator, Leonie Swainston has a regular spot on Radio 4EB. I also spoke with the media about a broad range of issues impacting on older people including aged care reform, elder abuse, health reform and mobility scooter road safety. I specifically recognise *The Senior* newspaper for their coverage of seniors issues.



COTA Queensland supported the Age Well campaign by working with the Federal Minister for Ageing Mark Butler to have conversations with older people regarding aged care reform.

COTA Queensland's peer educators participated in a focus group which provided feedback to National Prescribing Service (NPS) to assist with the development of materials and brochures supporting a new antibiotics campaign.

COTA Queensland sponsored a number of people to attend the Seniors Fraud Protection Symposium in August 2011.

8. Community and Health Services

We have allocated significant resources into this area to influence the outcomes of aged care and health reforms.

I spoke at the *Consumers Reforming Health* conference held in Melbourne. The conference was developed specifically for those with an interest in involving consumers in health care, policy and governance. The conference upheld the essential principle that consumer participation is fundamental for health development, clinical governance, community capacity building and health outcomes.

I continued to Chair the Queensland Health Minister's Consumer Advisory Committee, Health Consumers Queensland (HCQ) and we worked with the Health Service Districts to develop Consumer and Community Engagement Strategies.

The *Consumer and Community Engagement Framework* was developed by HCQ in collaboration with consumers, community and community service organisations, local, state and federal government agencies to promote collaborative, integrated approaches to effective engagement between Local Hospital and Health Services and their key stakeholders. Engagement will help promote a more integrated and seamless provision of services across primary, acute and sub-acute health services for customers.

HCQ also developed a *Consumer and Community Engagement Resource Directory* and a *Guide to developing a Consumer and Community Engagement Strategy* to assist in the developing of community engagement strategies.

HCQ continued to operate its Consumer Network and Representatives Program. The *Consumer Network* is a register of health consumers and community organisations who are interested in providing input into health policies and initiatives from a consumer perspective. As part of the network, consumers receive information and can provide information and feedback to inform health policy, planning and service provision nationally and within Queensland.

HCQ's Consumer Representatives Program receives requests from agencies to nominate consumer representatives to health related committees, forums, reference and focus groups, advisory bodies and panels. Consumers provide input from a consumer perspective into national and state health policies, systems, service reform and initiatives. To be eligible to participate in the HCQ Consumer Representatives Program, consumers must be registered on the Consumer Network.

COTA Queensland was represented on the Statewide Older Persons Health Clinical Network to:

- Provide consumer expertise, direction and advice to the Queensland Health Executive and clinicians in relation to Older Person's health care and evidence based best practice;

QUEENSLAND

- Develop an open and supportive environment for clinicians, consumers and other government and non-government personnel involved in the health care of older patients; and
- Foster education and research in this area and sharing of clinical and consumer experience.

I continued to represent consumers on the Executive of the Queensland Clinical Senate which provides a forum for a multidisciplinary group for clinicians and consumers to share their collective knowledge in the deliberation of strategic clinical issues and to make recommendations to Queensland Health on how to deliver the best health care to Queenslanders.

I also continue to chair Health Quality and Complaints Commission's Consumer Advisory Committee as HQCC's Assistant Commissioner, Consumer Issues. HQCC has released a number of reports *Annual Health Check 2011: A snapshot of HQCC's work in managing healthcare complaints and monitoring the quality of health services in Queensland*; *Why are we waiting? A spotlight on access to healthcare in Queensland* and *Doctor Right: A special report on credentialing and defining the clinical practice of doctors employed by Queensland Health* (Volume 1) and working in licensed private acute and day hospitals (Volume 2).

COTA Queensland is also a member of the Queensland Primary Healthcare Network to increase the collective understanding of the impact, opportunities and challenges provided by the National Health Reform agenda.

COTA Queensland facilitates a Roundtable of the Statewide Information and Education Home and Community Care (HACC) funded services to collaboratively develop, provide and promote quality information, education and training to service providers and consumers.

I was again privileged to again be a member of Aged Care Queensland's Excellence Awards panel, the Healthcare Improvement Symposium awards panel and Workforce Queensland's Awards panel.

Membership and Community connections



Members & Friends Morning Tea at Riverside Centre, New Farm.



QUEENSLAND

Much of Queensland was still in recovery mode following floods and cyclones early in 2011. Our Community Development Officer worked with communities in the Sherwood - Graceville area. Our Community Engagement Manager visited Mackay, Ayr, Townsville and the Wide Bay-Burnett regions to meet with members and stakeholders.

COTA Queensland continued to work with Carers Queensland and Queensland Aged and Disability Advocacy to engage the users and potential users of HACC services to identify what was working well and what needed improvement. Consultation with consumers needs to guide planning of services to enable people to continue to live at home and within their community.

During the past year COTA Queensland has participated in approximately 40 events and Expos throughout the State and estimate that we held community education sessions with almost 6,000 people, many in regional and rural areas. Twenty-six sessions were delivered to culturally and linguistically diverse (CALD) groups.

We continue to rely on the generous contribution to COTA's work by our team of over 60 excellent volunteers, most of whom are Peer Educators but also including two office volunteers who work in the office one day a week each. Volunteer Peer Educators are mainly based in Greater Brisbane, Gold and Sunshine Coasts, Toowoomba, Wide Bay, Mackay and Townsville but we also have volunteers in Barcaldine, Charters Towers, Ayr and Ingham. In May 2012 one of our Peer Educators from Ingham completed a road trip to Mt Isa and delivered *beyond maturityblues* sessions in remote Queensland. I acknowledge the work of not only our dedicated volunteers but also Marianne Wright our Volunteer and Administration Officer who supporting their invaluable work

Research, Policy and Advocacy

The Queensland Policy Committee (QPC) met throughout the year to identify and consider issues that impact of the quality of life of people as they age in Queensland. Policy priorities were Health and Aged Care Reform, Transport, Housing and Cost of Living including Energy. The QPC also contributed to the work of the COTA Australia National Policy Council. I take this opportunity to thank Ian Reed and Margaret Sugden who represented the QPC at the NPC meetings in Canberra.

Participants in COTA Queensland's *I feel invisible* Seniors Week forum held at the State Library.





I am pleased to report that COTA Queensland continues to work in partnerships with a number of universities on ageing research projects.

As reported last year we have been working with the Queensland University of Technology, Department of Communities and Gold Coast City Council on a collaborative research project *The neglected dimensions of community liveability: Impact on social connectedness and active ageing*. This work is now drawing to a close and COTA Queensland will support a Liveability Guide on our website.

We are also working with the Queensland University of Technology, the lead organisation administering the *Paving the way: Establishing consumer needs and challenges for a driving retirement program* project. The decision to stop driving has implications for transport, community participation, social and health needs. There is a clear need for effective strategies to assist older drivers to maintain an active lifestyle following retirement from driving and better plan for the transition to non-driving. The purpose of this project is to establish the need for, and consumer interest in, a national-level driving retirement program.

The study has two components. The first involves a combination of interviews and direct behavioural measurement of older adults across demographic and geographical categories to obtain a deep understanding of the benefits and barriers of their current driving behaviours. The second involves a larger-scale survey to establish the generalizability and applicability of this knowledge to the wider older adult population.

We have joined with QUT, University of Adelaide and a number of industry partners on an ARC Linkage project *Emerging from the Shadows: The Evaluation of Intervention Strategies to Reduce Social Isolation Amongst the Aged*. This research examines the impact of different levels of intervention in addressing social isolation amongst the aged by considering the question, how can social services best address isolation? It examines what works and what does not work in tackling social isolation, as well as the determinants of success. The research will provide the evidence for more effective interventions for our industry partners, the sector and society.

Our Research Officer Fiona Jackson collated findings from the C3 consumer consultation undertaken by COTA, Carers Queensland and QADA over the twelve months and developed a report for Department of Communities to inform HACC planning.

Policy Officer Mark Young attended an Energy Distribution Masterclass which built on the existing knowledge of consumer advocates and further enabled them to proactively engage in the ongoing debate around the regulatory framework for distribution pricing, specifically, where the Australian Energy Regulator (AER) approves distribution prices but also in the broader legislative approach to appealing the AER's decision.

COTA Queensland was represented on the Energy Minister's Consumer Reference Group which enabled participants the opportunity to meet on a regular basis to discuss consumer energy issues. We were also represented on Ergon Energy's Customer Council which provides a forum through which Ergon Energy listens to and explores customer needs, emerging issues and opportunities in the supply of energy



QUEENSLAND

solutions across regional Queensland. The Council also enables Ergon Energy to elicit customer input regarding some of the challenges for energy supply and distribution in the future.

COTA Queensland published a policy statement *An Age-Friendly State?: Supporting Queenslanders as they age* for the state and local elections.

Policy Officer Mark Young had discussions with Australian Payments Clearing Association regarding the Future of Cheques.

We made submissions to the Brisbane City Council Draft Seniors Strategy, the Redland City Council 'Draft Housing Strategy 2011-2031', and the Queensland Government consultations on Residential Parks and Retirement Villages.

We continued to work through the Seniors Roundtable to advocate to both the Government and Shadow Ministers for more age-friendly services, particularly transport.

IFA

I ended the year by attending the IFA 11th Global Conference on Ageing, in Prague entitled *Ageing Connects* which provided a multidisciplinary and interdisciplinary forum for networking and the sharing of information related to new research and evidence-based programs and policies. It was an opportunity for those interested in the field of ageing to take stock of social trends e.g., age-friendly environments, evaluate recent policy developments and collectively chart a course. It was agreed that together we must aim to facilitate stronger linkages among research, policy and practice and explore in greater depth the role of civil society in building effective relationships.



COTA Queensland Chief Executive Mark Tucker-Evans in Prague for IFA's 11th Global Conference on Ageing and Masterclass on Age-friendly Cities and Communities.



Sustainable organisation

During the year COTA Queensland acquired and fitted out a strata title unit on level 1, Bellevue Terrace, 25 Mary Street Brisbane. I take this opportunity to thank our Finance and Administration Manager Debra Short who oversaw this project and our Information and Administration Officer Lisa Hodgkinson who ably assisted her. The office, which is well located to engage with the State Government, was officially opened by Dr Alexandre Kalache, a world expert on ageing.



QUEENSLAND

Our Chair Lyn Kelman and I met with other State and Territory COTAs in Sydney in February to discuss a new Cooperation agreement. I am a member of a small Work Group developing this agreement to develop a united approach to recognition and promotion of policy matters on behalf of seniors throughout Australia.

We continued to work on two national projects *beyond maturityblues* and *Medicines* with the other State and Territory COTAs and on the statewide HACC Information and Education program and the Inner Brisbane Safe & Confident Living project. We sincerely thank our funders for their ongoing support.

We ended the year with a Operating Deficit of \$28,928 but a Non-Operating Surplus of \$116,152 when our IMS Distribution was taken into account.

Our People

I take this opportunity to express my sincere appreciation to our employees and volunteers for the contributions they have made during the course of 2011-12, to our members and our funders for their ongoing support and to other stakeholders we've had the chance to work with to deliver quality outcomes for people as they age in Queensland.



Some of COTA Queensland's Peer Educators celebrating during National Volunteering Week in COTA Queensland's new Boardroom.

Mark Tucker-Evans
Chief Executive



Council on the Ageing Queensland Inc

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF COUNCIL ON THE AGEING QUEENSLAND INC

I have audited the accompanying financial report, being a special purpose financial report, of Council on the Ageing Queensland Inc (the association), which comprises the committee's report, the balance sheet as at 30 June 2011, the income and expenditure statement for the year then ended, statement of cash flows, notes comprising a summary of significant accounting policies and other explanatory information, and the statement by members of the committee.

Committee's Responsibility for the Financial Report

The committee of Council on the Ageing Queensland Inc is responsible for the preparation of the financial report, and has determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the Associations Incorporation Act Qld and is appropriate to meet the needs of the members. The committee's responsibility also includes such internal control as the committee determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based on my audit. I have conducted my audit in accordance with Australian Auditing Standards. Those standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report that gives a true and fair view, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

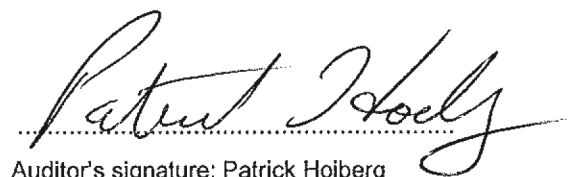
I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial report presents fairly, in all material respects, the financial position of Council on the Ageing Queensland Inc as at 30 June 2011 and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements, and the Associations Incorporation Act Qld.

Basis of Accounting and Restriction on Distribution

Without modifying my opinion, I draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Council on the Ageing Queensland Inc to meet the requirements of Associations Incorporation Act Qld. As a result, the financial report may not be suitable for another purpose.



Auditor's signature: Patrick Hoiberg

Auditor's address: 108 Wilkie Street, YEERONGPILLY QLD 4105

Dated this 15th day of September 2011

Council on the Ageing Queensland Incorporated

A.B.N. 13 465 280 311

Committee's Report

Your committee members submit the financial report of Council on the Ageing Queensland Incorporated (the association) for the financial year ended 30 June 2012.

Committee Members

The names of committee members throughout the year and at the date of this report are:

Madelyn Kelman	Chair Person
Neale Condon	Deputy Chair
Mark Tucker -Evans	Secretary
Stephen Ring	Treasurer
Warren Males	
Peter Howells	
Robyn Robinson	
Margaret Sugden	

Principal Activities

The principal activities of the association during the financial year was to provide research, policy development , advocacy, community education , information for Queensland's seniors.

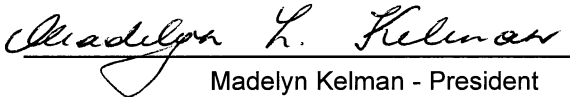
Significant Changes


No significant change in the nature of these activities occurred during the year.

Operating Result

The net profit amounted to \$116,152. (2011 Loss \$6,830)

Signed in accordance with a resolution of the members of the committee .


Madelyn Kelman - President


Stephen Ring - Treasurer

Dated this 18TH day of SEPTEMBER 2012.

Council on the Ageing Queensland Incorporated

A.B.N. 13 465 280 311

Receipts and payments

For the year ended 30 June 2012

	2012	2011
	\$	\$
Income		
Members' Subscriptions	26,639	29,243
Insurance Commissions	91,785	88,958
Administration fees	-	434
Project Income	924,880	779,951
Sundry Income	8,635	21,399
Donations	66,721	1,977
Interest Received	69,665	71,312
	<u>1,188,325</u>	<u>993,274</u>
Expenses		
Audit Fees	2,750	2,300
Accounting Fees	18,168	45,325
Administration fees	198	-
Bank Charges	1,458	1,990
Board/Meetings Expenses	4,805	2,308
Body Corporate Fees	7,544	-
Catering and Meals	7,407	6,315
Cleaning	6,610	6,025
Computer Maintenance Software & Support	21,020	14,840
Conference/Seminar Expenses	6,467	1,603
Consultancy Services	50,313	20,488
Depreciation	20,057	21,361
Electricity	8,773	8,333
Insurance	4,545	1,870
Interest Expense	16,679	-
Legal Fees	6,807	1,494
Motor Vehicle	3,657	2,467
COTA Levy	23,474	16,256
Marketing	22,074	5,960
Membership Fulfillment	18,947	19,136
Minor Office Equipment	1,027	-
Other Core Expenses	3,970	1,146
Parking	3,053	5,426
Photocopier	4,694	7,731
Postage and Courier	4,759	6,059
Printing/Stationery	10,224	10,242
Rates	6,463	-
Relocation Expenses	15,003	-
Rent	201,361	179,338
Repairs/Maintenance	231	535
Resource Material	312	(1,910)
Staffing Expenses	641,620	670,267
Subscriptions	2,151	1,892
Sundry Expenses	4,225	736
Telephone/Fax/Internet	9,988	12,391
Travel & Accommodation	21,266	14,833
Venue Hire	5,542	17,883
Volunteer Expenses	6,249	4,034
Website Development Expenses	23,362	34,899
	<u>1,217,253</u>	<u>1,143,573</u>
Operating Surplus (Deficit)	<u>(28,928)</u>	<u>(150,299)</u>

Council on the Ageing Queensland Incorporated

A.B.N. 13 465 280 311

Receipts and payments

For the year ended 30 June 2012

	2012	2011
	\$	\$
Non-Operating Income		
IMS Distribution	145,080	137,590
<i>Capital Grants</i>	-	6,298
Profit/(Loss) on Sale of Asset	-	(419)
Non-Operating Surplus (Deficit)	<u>116,152</u>	<u>(6,830)</u>
Net Surplus (Deficit)	<u>116,152</u>	<u>(6,830)</u>

Council on the Ageing Queensland Incorporated
A.B.N. 13 465 280 311
Balance Sheet
As at 30 June 2012

	2012 \$	2011 \$
Assets		
Current assets		
Cash at Bank		
Maxi Account	-	273,121
Cheque Account	18,734	116,060
Bank Mecu Cheque Account	14,174	-
Cash Reserve	870	-
Term Deposits	645,862	889,358
Petty Cash Float	400	400
Ambassador Cards on Hand	-	5,510
Debtors	18,158	35,501
Prepayments	8,536	6,587
GST Receivable	7,026	303
Total current assets	<u>713,760</u>	<u>1,326,840</u>
Non-current assets		
Buildings at cost	1,274,894	-
Office Equipment at cost	33,689	33,689
Less Accumulated Depreciation	(21,715)	(19,361)
Furniture & Fittings at cost	45,731	42,405
Less Accumulated Depreciation	(20,746)	(17,796)
Computers & Peripherals at cost	114,243	103,635
Less Accumulated Depreciation	(93,106)	(82,523)
Motor Vehicles at cost	19,522	19,522
Less Accumulated Depreciation	(7,016)	(2,847)
Shares – Bank MECU	5	-
Qualifying Loan	105,300	105,300
Total non-current assets	<u>1,450,804</u>	<u>182,024</u>
Total assets	<u>2,164,561</u>	<u>1,508,864</u>

Council on the Ageing Queensland Incorporated

A.B.N. 13 465 280 311

Balance Sheet

As at 30 June 2012

	2012	2011
	\$	\$
Liabilities		
Current liabilities		
Accrued Leave	41,738	79,475
Mary Street Mortgage	12,960	-
Other Income Received in Advance	50,394	177,808
Payroll Liabilities	10,692	-
Creditors	24,766	43,352
Total current liabilities	<u>140,550</u>	<u>300,635</u>
Non-current liabilities		
Mary Street Mortgage	297,758	-
HACC Mortgage(Interest free)	400,000	-
Accrued Long Service Leave	20,779	18,907
Total non-current liabilities	<u>718,537</u>	<u>18,907</u>
Total liabilities	<u>859,087</u>	<u>319,542</u>
Net assets	<u>1,305,474</u>	<u>1,189,322</u>
Equity		
Retained surpluses	1,189,322	1,196,152
Current Surpluses	<u>116,152</u>	<u>(6,830)</u>
Total equity	<u>1,305,474</u>	<u>1,189,322</u>

Council on the Ageing Queensland Incorporated

A.B.N. 13 465 280 311

Cash Flow Statement

As at 30 June 2012

	2012	2011
	\$	\$
Cash Flows From Operating Activities		
Receipts from Members	26,639	29,243
Receipts from Government	797,463	886,274
Interest received	67,469	66,596
Receipts from others	910,947	102,868
Payments to suppliers and employees	<u>(1,252,124)</u>	<u>(1,144,949)</u>
Net cash provided by operating activities	<u>550,394</u>	<u>(59,968)</u>
 Cash Flows From Investing Activities		
Payments for property, plant & equipment	(1,286,329)	(10,521)
Dividend received	137,041	167,127
Payment for share investment	<u>(5)</u>	<u>-</u>
 Net cash used in investing activities	<u>(1,149,293)</u>	<u>(156,606)</u>
 Net increase (decrease) in cash held	(598,899)	96,638
Cash and cash equivalents at the beginning of financial year	<u>1,278,939</u>	<u>1,182,301</u>
 Cash and cash equivalents at the end of financial year	<u>680,040</u>	<u>1,278,939</u>

Council on the Ageing Queensland Incorporated

A.B.N. 13 465 280 311

Notes to the Financial Statements

For the Year ended 30 June 2012

Note 1: Significant accounting policies

The principal accounting policies adopted in the preparation of the financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Basis of preparation

In the committee's opinion, the incorporated association is not a reporting entity because there are no users dependent on general purpose financial statements.

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act, 1981 (Queensland).

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

Income tax

By virtue of section 50-5 of the Income Tax Assessment Act (1999) the association is not liable for income tax.

Revenue recognition

Revenue is measured at the fair value of the consideration received or receivable.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument.

Capital grants are recorded as non-operating income when fully expended in accordance with the funding conditions.

Grant is recognised when the entity obtains control over the funds which is generally at the time of expenditure of the grant funds.

Donation income is recognised when the entity obtains control over the funds which is generally at the time of receipt

Property, Plant and Equipment

Assets purchased with Grant Funding cannot be used for any other purpose than that stated in the funding agreement and cannot be sold or otherwise disposed of without the permission of the funding body, and a contingent liability may exist in relation to any sale proceeds.

Office equipment and Plant and equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all plant and equipment is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Council on the Ageing Queensland Incorporated

A.B.N. 13 465 280 311

Notes to the Financial Statements

For the Year ended 30 June 2012

Buildings

Buildings are not subject to a depreciation charge as it is anticipated that the value of property will appreciate over its lifetime.

The purchase of the Mary Street property was partially funded by a \$400,000 Capital grant from the Department of Communities. The Department of Communities accepted a 2nd mortgage over the Mary Street property in relation to the granting of these funds. The terms of the grant agreement ensure that the Organisation may not sell or dispose of the Property without prior written consent of Department of Communities. Furthermore this consent may be given subject to the condition that the Organisation repay the amount of the Capital funds provided on sale of the Property.

Based on these conditions and the presence of the second mortgage, the Organisation has recognized the \$400,000 grant as a HACC Mortgage in the non-current liabilities on the Balance Sheet.

Impairment of assets

At each reporting date, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

Employee benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

Provisions

Provisions are recognised when the entity has a present (legal or constructive) obligation, as a result of past events, it is probable that the entity will be required to settle the obligation, and a reliable estimate can be made of the amount of the obligation. The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the reporting date, taking into account the risks and uncertainties surrounding the obligation.

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, unless the GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expenses.

Receivables and payables in the balance sheet are shown inclusive of GST. The net amount of GST recoverable from, or payable to, the ATO is included in GST receivable or GST payable.

Council on the Ageing Queensland Incorporated
A.B.N. 13 465 280 311
Statement By Members of the Committee

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.


In the opinion of the Committee the financial report as set out on pages 2 to 6:

1. Presents a true and fair view of the financial position of the Council on the Ageing Queensland Incorporated as at 30 June 2012 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Council on the Ageing Queensland Incorporated will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



Madelyn Kelman - President



Stephen Ring - Treasurer

Dated this 18TH day of SEPTEMBER 2012.